

The Bar Council of the State of Andhra Pradesh, Hyderabad.

INSTRUCTIONS REGARDING ENROLMENT

❖ **Issuance of Applications** ➔ Monday & Tuesday ➔ 10-30 A.M. to 12-00 Noon

1. A person who is otherwise qualified to be as an advocate, but is either in full or part-time service or employment or is engaged in any trade, business or profession shall not be admitted as an advocate.
2. The candidates who are intending to enroll themselves as advocates can file their applications along with necessary papers, on any Monday / Tuesday from 2-30 to 4-30 p.m. The candidates who file their applications in the first and second weeks, their enrolment will take place on 2nd Thursday and for the applications filed in subsequent weeks, their enrolment will be on 4th Thursday of respective month.

3. PAYMENT TO BE MADE

(1) General Category :-

An amount of Rs. 9,000/- is to be paid towards Enrolment Fee, Gazette Publication Charges, Identity Card, Certificate, Processing Charges Library Fund and Bar Council of India Welfare Fund.

- (i) Out of Rs. 9,000/- an amount of Rs. 5,650-00 should be paid to the credit of the Bar Council of the State of Andhra Pradesh, Hyderabad, in the State Bank of Hyderabad, A.P. High Court Branch, Hyderabad in Saving Bank Account No. 52005821084.
- (ii) An amount of Rs. 200-00 should be paid to the credit of the Bar Council of the State of Andhra Pradesh: Library Fund Account, in the State Bank of Hyderabad, A.P.High Court Branch, Hyderabad in Saving Bank Account No. 62029048905.
- (iii) An amount of Rs. 150-00 should be paid to the credit of the Bar Council of India, New Delhi Collection Fund in the State Bank of Hyderabad, A.P.High Court Branch, Hyderabad in Saving Bank Account No. 52005821233.
- (iv) An amount of Rs. 3000-00 should be paid to the credit of the Bar Council of India. New Delhi Collection Fund in the State Bank of Hyderabad. A.P.High Court Branch, Hyderabad in Savings Bank Account No. 52005820998.

(2) SC & ST Category :-

An amount of Rs. 7,000/- is to be paid towards Enrolment Fee, Gazette Publication Charges, Identity Card, Certificate, Processing Charges Library Fund and Bar Council of India Welfare Fund.

- (i) Out of Rs. 7,000/- an amount of Rs. 3,775-00 should be paid to the credit of Bar Council of the State of Andhra Pradesh, Hyderabad in the State Bank of Hyderabad, A.P.High Court Branch, Hyderabad in the Saving Bank Account No. 52005821084.
- (ii) An amount of Rs. 200-00 should be paid to the credit of the Bar Council of the State of Andhra Pradesh : Library Fund Account, in the State Bank of Hyderabad, A.P.High Court Branch, Hyderabad in Savings Bank Account No. 62029048905.
- (iii) An amount of Rs. 25-00 should be paid to the credit of the Bar Council of India. New Delhi Collection Fund in the State Bank of Hyderabad. A.P. High Court Branch, Hyderabad in Saving Bank Account No. 52005821233.
- (iv) An amount of Rs. 3000-00 should be paid to the credit of the Bar Council of India. New Delhi Collection Fund in the State Bank of Hyderabad. A.P.High Court Branch, Hyderabad in Savings Bank Account No. 52005820998.

Necessary Caste Certificates from Revenue Officials not below the rank of M.R.O. to be enclosed in Original.

The retired employees belonging to SC/ST shall have to pay full fee.

The Bank receipts shall be enclosed to the Application for Enrolment.

4. Stamp Duty: Special Adhesive Stamps worth Rs. 500-00 are to be purchased by paying cash of Rs. 500-00 at the Stamp Counter, A.P. High Court Premises, Hyderabad and submit the same on the day of enrolment.

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5. An Identity card will be issued on submission of one passport size colour photograph on the day of filing application form for enrolment.

6. **The following certificates are to be enclosed.**

All Photo copies shall be attested by Gazetted Officer and the originals of all certificates shall be produced along with enrollment application for the purpose of scrutiny.

1. **Date of Birth Certificate** : Photo copy of S.S.C. or its equivalent
2. **Intermediate or its equivalent** : Photo copy of pass certificate- cum
- Memorandum.
3. **Graduation (Degree)** : Photo copy of Degree (convocation) certificate.
4. **Law** : Photo copy of Law Degree (convocation) certificate for candidates enrolling after a period of 3 years from completion of Law Course and for others the Original Provisional Certificate with Photo copy.
5. **Caste Certificate Photo copy**: For applicants belonging to SC/ST
6. Photo copy of Retirement and Relieving Order in case of persons retired from service.

Applicants who studied Law while in service shall submit the following documents:

- A. Permission letter from the employer to study law.
- B. T.C. from law college.
- C. Certificate of proof of working place (s) during the study period of Law.

7. Two passport size colour photographs.
8. Certificates of other qualifications acquired, if any.
9. On the day of enrolment, the candidates shall wear white dress, black coat, black shoes and black tie. Lady applicants shall wear white Saree / Churidar and black coat.

Hyderabad – 500 066
Phone: 24520443 & 24524116

(N. RENUKA)
Secretary, Bar Council.

Fee Particulars:

	OC & BC	SC & ST
	Rs.	Rs.
Application form with Rules Book	500-00	500-00
Enrolment Fees and Gazette Publication Charges	3000-00	1000-00
Process Fees, Printing of ID Card and Certificate	2800-00	2800-00
Library Fund	200-00	200-00
Advocate's Welfare Fund(Payment U/R 40 of BCI Rules)	3,000-00	3,000-00
Stamp Duty	500-00	500-00
TOTAL	10,000-00	8,000-00

NOTE:

- 1) Retired employees have to pay Rs. 15,000/- in addition to the above fee.
- 2) Candidates who are having gap of more than five years in between their studies i.e. from SSC to till date shall pay an additional amount @ Rs. 700/- per each year of gap excluding first five years.